

| Coronavirus - Covid 19 - Decisions made under Delegated Powers and effecting services relating to Covid-19 from 19 March 2020 - 14 September 2020 | Initial effect on Service/Work | Date of Decision (shading denotes Week Commencing) | Date Implemented (if applicable) | If Suspended - Date reinstated/reopened | Reason for Decision | Service/Department | Portfolio | Officer (decision maker) | Notes | Press Release (link) |
|---|--------------------------------|--|----------------------------------|---|---|-----------------------|-----------|--------------------------|--|----------------------|
| Garden Waste Collections Suspended | Suspended | 19/03/20 | 19/03/20 | 20/04/20 | To focus resources on priority services | Refuse and Recycling | SS | Mark Bowler | See Press Release | Y |
| Fareham in Bloom Activities Cancelled | Cancelled | 19/03/20 | 19/03/20 | n/a | To focus resources on priority services | Parks and Open Spaces | SS | Mark Bowler | See Reason - Virtual Fareham in Bloom launched - 06/07/20. | Y |
| CAT and YCAT Meetings Cancelled | Cancelled | 19/03/20 | 19/03/20 | n/a | Not possible due to lockdown restrictions | Leisure and Community | P&R | Lindsey Ansell | All summer Community Action Team (CAT) meetings and a Youth Community Action Team Meeting (Y-CAT) cancelled. | Y |
| 999 Town Centre Event Cancelled | Cancelled | 19/03/20 | n/a | n/a | Not possible due to lockdown restrictions | Leisure and Community | L&C | Lindsey Ansell | See Reason and Press Release | Y |
| VE Day Event(s) Cancelled | Cancelled | 19/03/20 | n/a | n/a | Not possible due to lockdown restrictions | Leisure and Community | L&C | Lindsey Ansell | See Reason and Press Release | Y |
| Access All Areas Events Cancelled | Cancelled for 2020 | 19/03/20 | n/a | n/a | Not possible due to lockdown restrictions | Leisure and Community | L&C | Lindsey Ansell | See Reason and Press Release | Y |
| Physical Committee Meetings (except planning) Suspended | Suspended | 19/03/20 | 19/03/20 | Revised from September 2020 | To reduce the risk spreading the virus. | Democratic Services | | Leigh Usher | All Meetings Cancelled. Planning Committee to be held via MS Teams for at least the next 3 months - All scheduled meetings to continue from September 2020 via MS | Y |
| Mayor Making Ceremony Cancelled | Cancelled until May 2021 | 19/03/20 | n/a | n/a | Not possible due to lockdown restrictions | Democratic Services | | Leigh Usher | Legislation passed to allow all Cllr appointments to continue until 2021. | Y |
| Mayoral Events (including Tea Party) Suspended | Suspended | 19/03/20 | 19/03/20 | | Not possible due to lockdown restrictions | Democratic Services | | Leigh Usher | See Press Release | Y |
| Cams Alders Vision Work Suspended | Suspended | 19/03/20 | 19/03/20 | Now progressing | Not possible due to lockdown restrictions | Leisure and Community | L&C | Lindsey Ansell | Officers now working on possible plans and costs for potential works. Advised progressing 09/09/20 | |
| Abbey Meadow Play Area Installation work Suspended | Suspended | 19/03/20 | 19/03/20 | Can progress | Government Guidance that facilities should close. | Leisure and Community | L&C | Lindsey Ansell | All new play areas still suspended as of 25/08/20 with the exception of Daedalus which recommenced on the 08/06/20 | |
| Pest Control Services Suspended | Suspended | 19/03/20 | 19/03/20 | 22/06/20 | Social distancing | Environmental Health | HPP | Ian Rickman | | |
| Play area improvements Suspended | Suspended | 19/03/20 | 19/03/20 | Can progress | To focus resources on priority services | Leisure and Community | L&C | Lindsey Ansell | Still suspended as of the 14/07/20 | |
| National Play Days Cancelled | Cancelled | 19/03/20 | 19/03/20 | n/a | Lockdown restrictions, social gatherings and to focus resources on priority services. | Leisure and Community | L&C | Lindsey Ansell | Cancelled for 2020 - lockdown restrictions and the reprioritising of officers time, but also because the Government advice against mass gatherings. That event would have attracted over 800 people. | |
| My Amazing Summer guide cancelled | Cancelled | 19/03/20 | 19/03/20 | n/a | Due to cancellation of Summer events | Leisure and Community | L&C | Lindsey Ansell | | |
| Development of a revised Council Tax Support Scheme (2021/22) which will resolve current assessment and billing issues as a result of Universal Credit | Suspended | 19/03/20 | 19/03/20 | week commencing 08/06/20 | To focus resources on priority work. | Benefits | H | Caroline Newman | | |
| Smoke alarm testing, gas/electric safety checks on Council housing properties | Suspended (partly) | 19/03/20 | 19/03/20 | week commencing 07/09/20 | Not possible due to lockdown restrictions | Housing | H | Caroline Newman | Annual gas checks have continued with smoke alarms checked at the same time. Checks for non-gas properties will recommence shortly following publication of safety guidance. | |
| Housing Benefits Award Accuracy Initiative | Suspended | 19/03/20 | 19/03/20 | Week commencing 15/04/20 | To focus resources on priority work. | Benefits | H | Caroline Newman | | |

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| Tenant engagement/involvement | Suspended (partly) | 19/03/20 | 19/03/20 | Remains partly Suspended as of 02/09/20 | To focus resources on priority work. Forum meetings not possible due to lockdown restrictions | Housing | H | Caroline Newman | Forums still suspended but newsletters have continued. - Non physical can now progress. | |
| Stage 2 debt enforcement, final notices, court action, new bailiff referrals | Suspended | 19/03/20 | 25/03/20 | Remains partly Suspended as of 09/09/20 | | Finance | P&R | Elaine Hammell | legislation - courts arent open. Bailiffs have contacted to say they can start work but we have declined at the moment to enforce social distancing - Some additional collection work started from the middle of July. | |
| Proactive telephone calling of overdue debtors | Suspended | 19/03/20 | 25/03/20 | 02/06/20 | To help the councils cash flow and prevent debts becoming too old. | Finance | P&R | Elaine Hammell | Process can commence but there are limitation in terms of capacity and home telephone systems for outgoing calls. | |
| Maintaining the single view of debt (IDIS) | Suspended | 19/03/20 | 25/03/20 | 22/05/20 | To divert resources to other processes | Finance | P&R | Elaine Hammell | Reinstated as we might have needed the data to help decide priorities for the discretionary grants scheme | |
| The Single resident discount review (chasing non-returns) | Suspended | 19/03/20 | 25/03/20 | 31/10/20 | To focus resources on priority work. | Finance | P&R | Elaine Hammell | As of 24/8/20 we have started to process the information contained on the returns we have received back with the view to identify those that need chasing by November. | |
| Finance system tender - stage 3 - Supplier demonstrations | Suspended | 19/03/20 | 25/03/20 | 10/08/20 | Not possible due to Social distancing guidelines | Finance | P&R | Elaine Hammell | The tender evaluation will start first and then we will discuss how to handle the supplier demonstrations remotely - 11/08/20 | |
| Dealing with Insurance claims - Visiting claimants and sites | Suspended | 19/03/20 | 25/03/20 | 01/07/20 | Not possible due to Social distancing guidelines | Finance | P&R | Elaine Hammell | With guidelines in place this should possible | |
| Monitoring empty properties (inspectors role) | Suspended | 19/03/20 | 25/03/20 | Reinstated in part | Not possible due to Social distancing guidelines | Finance | P&R | Elaine Hammell | We have now agreed to start doing some of the empty property inspection work following the corporate guidelines. This will just involve site visits but wont involve any entries to buildings or discussions with owners yet. | |
| Review utilities providers | Suspended | 19/03/20 | 19/03/20 | 15/06/20 | To focus resources on priority work. | Finance | P&R | Elaine Hammell | Opportunities Plan project an reconvene when resources are available but low priority on the plan | |
| Setting up the audits in the 2020/21 audit plan | Suspended | 19/03/20 | 25/03/20 | 30/05/20 | Resources for team and auditors | Finance | P&R | Elaine Hammell | 2020/21 audits have been set up and are starting to be delivered remotely | |
| Annual Governance Statement | Suspended | 19/03/20 | 25/03/20 | 30/06/20 | Resources | Finance | P&R | Elaine Hammell | needs to be ready for external audit and to go to committee in September | |
| National Fraud Initiative oversight | Suspended | 19/03/20 | 25/03/20 | 30/06/20 | Resources | Finance | P&R | Elaine Hammell | Need to be ready for end of year fraud report to go to committee in September | |
| Anti-bribery policy update | Suspended | 19/03/20 | 19/03/20 | Can progress | To focus resources on priority work | Finance | P&R | Elaine Hammell | Report to the A&G committee in September proposing this is postponed until 2021/22 | |
| Bulky Waste Collection Suspended | Suspended | 20/03/20 | 20/03/20 | 22/04/20 | To focus resources on priority services | Refuse and Recycling | SS | Mark Bowler | See Press Release | Y |
| Fridge and Freezer Collections Suspended | Suspended | 20/03/20 | 20/03/20 | 27/04/20 | To focus resources on priority services | Refuse and Recycling | SS | Mark Bowler | No new bookings from 20 March, no collections from 23 March with refunds issued | Y |
| Sports Pavillions & Changing Facilities Closed | Closed | 20/03/20 | 20/03/20 | 11/07/2020 - Toilets only | Government Guidance that facilities should close. | Parks and Open Spaces | SS | Mark Bowler | See Press Release | Y |

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| Civic Offices Closed | Closed | 23/03/20 | 24/03/20 | 22/06/20 | To follow Lockdown rules | Corporate Services | P&R | Lindsey Ansell | Civic Offices Closed to the public and non essential staff. Non essential staff can only come into the Offices by prior arrangement with Managers and Facilities. | |
| Cash Office Closed | Closed | 23/03/20 | 23/03/20 | 22/06/20 | To follow Lockdown rules | Corporate Services | P&R | Lindsey Ansell | | |
| Public Access to depot buildings Closed | Closed | 23/03/20 | 23/03/20 | | To follow Lockdown rules | Corporate Services | P&R | Lindsey Ansell | Members of the public to be seen by appointment at the Civic Offices from 22 June 2020 | |
| Fareham & Holly Hill Leisure Centres and associated Car Parks | Closed | 23/03/20 | 23/03/20 | 29/07/20 | To abide with lockdown restrictions | Leisure and Community | L&C | Lindsey Ansell | Car parks reopened from the 04 July 2020 - Separate decision logged. | |
| Community and Youth Centres Closed | Closed | 23/03/20 | 23/03/20 | Can now all open safely | To abide with lockdown restrictions | Leisure and Community | L&C | Lindsey Ansell | Community Centres with preschools are open. Others are considering a phased reopening through out July, August and some September | |
| Grass Cutting Suspended | Suspended (partly) | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | Grass-cutting: initially reduced from 7 to 3 cutters and to cutting key strategic sites only. Now back to full service unless ride-on Drivers are needed to be used as back up refuse loaders (04/05/20) | |
| Weed Treatment Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Meadow Management Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Floral Troughs and Baskets Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Sports Pitch Maintenance Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 09/07/20 | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Flower Bed Maintenance Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | Can now restart | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Shrub Maintenance Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Highway Grass Cutting (apart from key junctions) Suspended | Suspended (partly) | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Grounds Maintenance | SS | Mark Bowler | | |
| Maintenance of Bollards, Benches & Street Nameplates Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Parks and Open Spaces | SS | Mark Bowler | | |
| Manage Sponsorship of Roundabouts Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | | To focus resources on priority services | Parks and Open Spaces | SS | Mark Bowler | | |
| Path Inspections Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Parks and Open Spaces | SS | Mark Bowler | | |
| Hire of Open Spaces Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | | Government Guidance that facilities should close. | Parks and Open Spaces | SS | Mark Bowler | | |

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| Installation of New Play Area at Daedalus Common Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 08/06/20 | Government Guidance that facilities should close. | Leisure and Community | L&C | CX | Decision taken by the Chief Executive to proceed with the Daedalus Common Play Area installation. Funded by IFA2 | |
| Washing Precinct Areas Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Street Cleansing | SS | Mark Bowler | | |
| Sweeping Car Parks Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Street Cleansing | SS | Mark Bowler | | |
| Litter Picking Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Street Cleansing | SS | Mark Bowler | | |
| Removing Graffiti (apart from offensive messages) Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 04/04/20 | To focus resources on priority services | Street Cleansing | SS | Mark Bowler | | |
| Cleaning Streets and Footpaths Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 06/07/20 | To focus resources on priority services | Street Cleansing | SS | Mark Bowler | | |
| Public Toilets Closed | Closed | 24/03/20 | 24/03/20 | 01/06/20 | Government Guidance that facilities should close. | Street Cleansing | SS | Mark Bowler | Need to log separate decision when fully reopened. | |
| Highway Sweeping (big sweepers) Suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 24/05/20 | To focus resources on priority services. | Street Cleansing | SS | Mark Bowler | Road/street sweeping: initially reduced from 6 to 2 sweepers. All smaller sweepers are operating now but only one big sweeper | |
| Community Grants (unless linked to Covid-19) Suspended | Suspended | 24/03/20 | 24/03/20 | 05/06/20 | To allow staff to focus on the COVID response and also usual site visits as part of assessing grants not possible | Leisure and Community | L&C | Lindsey Ansell | Community grants now able to be processed by officers. Individual decisions made by Executive Member for Leisure to date. | |
| Fareham Market (apart from food vendors) Suspended | Suspended | 24/03/20 | 24/03/20 | 01/06/20 | Not possible due to lockdown restrictions | Leisure and Community | HPP | Ian Rickman | Fees waived, is that a separate decision | |
| Multi Story Car Parks Closed | Closed | 24/03/20 | 24/03/20 | 01/06/20 | See Press Release | Car Parking | HPP | Ian Rickman | See Press Release | Y |
| Parking Fees Suspended | Suspended | 24/03/20 | 24/03/20 | 01/06/20 | See Press Release | Car Parking | HPP | Ian Rickman | See Press Release | Y |
| New Taxi License Applications | Suspended | 24/03/20 | 24/03/20 | 22/06/20 | To focus resources on priority services | Licensing | HPP | Ian Rickman | Revised service has been implemented to allow these to continue and following social distancing guideline. | |
| Stray Dogs Out of Hours Service Suspended | Suspended | 24/03/20 | 24/03/20 | See details | To focus resources on priority services | Enforcement | HPP | Ian Rickman | This service is currently under review. Less demand now so may not need to reinstate - 09/09/20 | |
| Youth Activity Agreement awards | Suspended | 24/03/20 | 24/03/20 | 04/07/20 | Due to Community Centres closing. | Leisure and Community | L&C | Lindsey Ansell | No grants for 2020/21 have been paid out. | |
| Local Plan Reg 19 consultation delayed | Delayed | 24/03/20 | | | Public consultation not appropriate during lockdown. | Communications | P&R | Lindsey Ansell | Awaiting guidance from Planning - Date to be agreed with Leader 16/07/20 | |
| Developments - Sea Lane, Monty Rd, Wynton Way, Queens Rd, Asheton Crt & Coffee and Kids & 10 High Street | Revised | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | Client Request | Property | P&R | Grant Hobday | | |
| Civic Offices improvements work suspended | Suspended | 24/03/20 | week commencing 24/03/2020 | 09/07/20 | | Property | P&R | Grant Hobday | | |

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| Car Park refurbishments, repairs and improvements | Revised | 24/03/20 | week commencing 24/03/2020 | 02/04/20 | Action required to retain use of car park | Property | P&R | Grant Hobday | | |
| Leisure & Community buildings , public spaces and surrounds - refurbishments, repairs and improvements | Suspended | 24/03/20 | week commencing 24/03/2020 | 12/08/20 | | Property | P&R | Grant Hobday | Revised partial restart from the 01/07/20 | |
| Solent Airport - AGL, Radiation, Innovation Centre, Swordfish Infrastructure & Daedalus Common, | Revised | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | Support of on-going project with resources now available | Property | P&R | Grant Hobday | | |
| Civic Quarter Masterplan, Osborn Clinic Site Dev & Shopping Centre | Revised | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | Support of on-going project with resources now available | Property | P&R | Grant Hobday | | |
| Civic - Diesel Tank, Roof Door, Ground Floor & Decoration works | Suspended | 24/03/20 | week commencing 24/03/2020 | 12/08/20 | | Facilities | P&R | Grant Hobday | Revised Partial restart for Covid Response | |
| Depot - AHU service & Electric Test | Suspended | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | Safety Requirement | Facilities | P&R | Grant Hobday | | |
| Museum & Wickham Rd Chapel works | Suspended | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | Safety Requirement | Facilities | P&R | Grant Hobday | | |
| Civic - Fire Alarm Head replacements, cradle decommission, & floor 9 temp issue | Suspended | 24/03/20 | week commencing 24/03/2020 | 01/08/20 | | Facilities | P&R | Grant Hobday | | |
| Advice - valuations (housing), land ownership & lettings | Revised | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | we have managed to do a limited number of valuations and lettings where it was possible to observe social distancing | Estates | P&R | Grant Hobday | examples - 3 buy back houses inspected by housing officer who has provided photos and other information to Estates- worked ok as Estates surveyor knows the property type well. Small unit at Palmerston - new letting of vacant unit - potential tenant and estates surveyor were able to inspect whilst observing social distancing recommendations. | |
| 2017 rating list & review | Suspended | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | To focus resources on areas of greatest need | Estates | P&R | Grant Hobday | The 2017 rating list review is an ongoing piece of work with flexibility around when appeals are submitted to rating assessments. There were initially challenges around capacity and unforeseen work created by the lockdown and also issues with IT connectivity. | |
| Assessment of investment opportunities | Suspended | 24/03/20 | week commencing 24/03/2020 | 21/07/20 | | Estates | P&R | Grant Hobday | | |
| Potential Innovation Centre sale | Suspended | 24/03/20 | week commencing 24/03/2020 | 01/08/20 | | Estates | P&R | Grant Hobday | | |
| rent review corporate cabin LFA | Suspended | 24/03/20 | week commencing 24/03/2020 | 03/08/20 | | Estates | P&R | Grant Hobday | | |
| change of planning for GA hangars | Suspended | 24/03/20 | week commencing 24/03/2020 | 24/08/20 | | Estates | P&R | Grant Hobday | | |

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| Checking information for Market Quay and the shopping centre for confirmation of ground rent. | Suspended | 24/03/20 | week commencing 24/03/2020 | 01/05/20 | Head rent information for shopping centre not received until 04/20 and Market Quay not received until 06/20. | Estates | P&R | Grant Hobday | Head rent information not received from the shopping centre until 04/20, so invoice for the head rent not raised until 05/20. Market Quay data not received until 06/20. | |
| Social Daily Roundup suspended | Suspended | 24/03/20 | | 14/07/20 | To focus resources on priority services. | Communications | P&R | Lindsey Ansell | We can reinstate and will monitor various social media sites for reference to FBC, but have been blocked from some. | |
| Daily RoundUp suspended | Suspended | 24/03/20 | Week Commencing 24/03/20 | | To focus resources on priority services. | Communications | P&R | Lindsey Ansell | Won't have access to newspapers when working from home | |
| Tells us once suspended | Suspended | 24/03/20 | Week Commencing 24/03/20 | Cam now restart | | Corporate Services | P&R | Lindsey Ansell | List from Hampshire received and input by Elections team on a weekly basis. Reports unable to be made on a face to face basis into the CSC until appointment system is relaxed. | |
| Portchester Crematorium - Glazing, Book & Groundsman Rooms, Stone Cleaning | Revised | 24/03/20 | | 01/06/20 | Resources now available and site re-opened | Property | P&R | Grant Hobday | | |
| Depot repair and improvement works incl. BCP | Revised | 24/03/20 | | 01/07/20 | Safety Requirement | Property | P&R | Grant Hobday | | |
| Signage - Solent Airport, Daedalus Leisure Centre | Suspended | 24/03/20 | | 01/08/20 | | Property | P&R | Grant Hobday | | |
| Lease of Hanger to 'Acts of Kindness' | n/a | 25/03/20 | 25/03/20 | n/a | To enable Acts of | Community Support | P&R | Richard | Vacant hanger at Daedalus offered on a | |
| Textile Bank Collections Suspended | Suspended | 26/03/20 | week commencing 26/03/20 | 03/07/20 | Operator Salvation | Refuse and Recycling | SS | Mark Bowler | | Y |
| Public Access to the Crematorium (other than for funerals) Partial Closure | Closed | 30/03/20 | 30/03/20 | 22/04/20 | Government Guidance that facilities should close. | Bereavement Services | P&R | Andy Wannell | Crematorium gardens reopened, and restricted access to Chapels allowed. | |
| Grass Cutting Reinstated | Reinstated | 30/03/20 | 04/04/20 | n/a | Resources available | Parks and Open Spaces | SS | Mark Bowler | | |
| Information Flyer distributed to every household in the Borough | n/a | 01/04/20 | | n/a | To make sure everyone in the Borough knew where to get the help they needed during the COVID emergency | Community Support | P&R | Lindsey Ansell | A5 flyer distributed to every household in the Borough during the week commencing 6 April. The flyer provided details of contact numbers for vulnerable people as well as those needing business support. Budget agreed of £1329 for printing and £5479 for delivery. | |
| Interment of Cremated Remains Suspended | Suspended | 02/04/20 | 02/04/20 | 13/07/20 | To allow for an increase in burials at cemeteries in the Fareham Borough | Bereavement Services | P&R | Andy Wannell | | Y |
| Approval of Contract Variations | Revised | 02/04/20 | 02/04/20 | 26/06/20 | Limitations on Committee Process | Finance | P&R | Elaine Hammell | PCPR 16.5 Variations over 10% or £50k should be reported to the next executive | |
| Rent Arrears/court action for tenants suspended | Suspended | 02/04/20 | 02/04/20 | | Legislation passed | Housing | H | Caroline Newman | Remains suspended following amendment to the Coronavirus Act 2020 from 29 August. - 02/09/20 | |
| HCC Grant distributed to voluntary agencies - Local Response Funding | n/a | 03/04/20 | | n/a | See details | Community Support | P&R | Andy Wannell | Local Reponse Grant of £5000 received from HCC, distributed equally to the two voluntary agencies providing vital support to local communities (i.e Acts of Kindness and Waypoint Church). Funding to be used to assist with fuel and packaging costs. | |

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| Skate Parks fenced with fencing | Closed | 10/04/20 | Week commencing the 13/04/20 | 08/06/20 | Government Guidance that facilities should close. | Parks and Open Spaces | SS | Mark Bowler | All the skate parks in the Borough have now been secured with heras fencing. Thanks to Blanchard Wells who managed to get the fencing erected around all the skate parks yesterday ready for the bank holiday weekend. | |
| Garden Waste Collections Reinstated | Reinstated | 15/04/20 | 20/04/20 | n/a | See details | Refuse and Recycling | SS | Mark Bowler | See press release | Y |
| VE Day Commemoration online Activities Expenditure | n/a | 17/04/20 | | n/a | Acknowledge VE day and to provide a sense of community during lockdown | Leisure and Community | L&C | Lindsey Ansell | £1000 expenditure agreed by Chief Executive using emergency powers for virtual/online VE day activities to be arranged instead of planned events at Daedalus. This can be funded from original agreed budget of £2000. | |
| Bulky Waste and Fridge Freezer Collections Reinstated | Reinstated | 22/04/20 | 27/04/20 | n/a | To focus resources on priority services | Refuse and Recycling | SS | Mark Bowler | First Collection will be from the 4/05/20 | Y |
| Weed Treatment Reinstated - Town Centre | Reinstated | 22/04/20 | Week commencing 22/04/20 | n/a | To focus on priority services | Parks and Open Spaces | SS | Mark Bowler | | |
| Temporary update to Planning Committee Deputation Scheme | Revised | 24/04/20 | 24/05/20 | date update removed | See Details | Democratic Services | | Leigh Usher | Under the emergency powers the Deputation scheme for the Council's Planning Committee has been temporarily updated to allow for scheme to be fit for purpose during the crisis when virtual Planning Committee meetings will be taking place. | |
| Local Service Agreements not to be updated in this financial year | n/a | 27/04/20 | 27/04/20 | n/a | To focus resources on priority work. | Finance | P&R | Andy Wannell | LSAs will not be updated for the current financial year. These are considered to be low priority when compared to the work being undertaken by each Head of Service in responding to the challenge of the Coronavirus. | |
| Reg 19 Consultation Delayed | Delayed | 27/04/20 | | Work is now fully underway with new timetable agreed | Not appropriate to undertake a public consultation during lockdown | Planning Strategy | P&D | Gayle Wootton | Draft Local Plan to be considered by the Executive on the 12 October 2020. | Y |
| Complaint handling Suspended | Suspended | 27/04/20 | 27/04/20 | 29/06/20 | Local Government and Social Care Ombudsman ceased complaint handling | Corporate Services | P&R | Lindsey Ansell | | |
| Irrecoverable Debts - Individual Member Decision | n/a | 30/04/20 | after call-in period | n/a | Link to Agenda | Finance | P&R | n/a | Executive Member Decision | |
| Stubbington Lane Development Site - Individual Member Decision | n/a | 30/04/20 | after call-in period | n/a | Link to Agenda | Housing | H | n/a | Executive Member Decision | |
| Introduction of a Minimum Operations Service Level at the Solent Airport | n/a | 07/05/20 | 11/05/20 | n/a | To respond to Covid-19 regulations in relation to General Aviation and their subsequent relaxation | Estates | P&R | Richard Jolley | In response to a very significant reduction in movements at Solent Airport, the Council (as airport landowner) has instructed Regional & City Airports (as airport operator) to introduce a Minimum Operations service level with effect from Monday 11 May 2020. This will allow for all key services to be provided but with a reduced level of staff. | Y |

| Coronavirus - Covid 19 - Decisions made under Delegated Powers and effecting services relating to Covid-19 from 19 March 2020 - 14 September 2020 | Initial effect on Service/Work | Date of Decision (shading denotes Week Commencing) | Date Implemented (if applicable) | If Suspended - Date reinstated/reopened | Reason for Decision | Service/Department | Portfolio | Officer (decision maker) | Notes | Press Release (link) |
|---|--------------------------------|--|----------------------------------|---|--|-----------------------|-----------|--------------------------|---|----------------------|
| Virtual Council and Executive Meetings to start from July | Reinstated | 11/05/20 | 01/07/20 | n/a | To continue to hold these meetings with current social distancing measures in place. | Democratic Services | | Leigh Usher | Virtual Council & Executive Meetings to be reinstated from July 2020. Details outlined in paper dated 11/05/20. | |
| Council's 'free to play' Tennis Courts to reopen | reopen | 12/05/20 | 13/05/20 | n/a | See Press Release | Parks and Open Spaces | SS | Mark Bowler | | Y |
| Public Conveniences in District Centres to reopen | reopen | 12/05/20 | 13/05/20 | n/a | See Press Release | Street Cleansing | SS | Mark Bowler | | Y |
| Petition - Squash Courts at Fareham Leisure Centre | n/a | 18/05/20 | 29/05/20 | n/a | Link to Agenda | Leisure and Community | L&C | n/a | Due to Scrutiny Panels being suspended decision taken to Executive Member to consider if further review required. | |
| Car Park reopen | reopen | 21/05/20 | 01/06/20 | n/a | See Details | Parking Services | HPP | Ian Rickman | A decision has been taken to open all Council car parks and resume charging from 1st June 2020. This ties in with the Government's phased approach to easing lock-down. The Government intends to open non essential retail in the next phase, so it would be timely to reintroduce charging as the Town Centre starts to get busier. Key workers, such as NHS employees, will continue to qualify for free parking in the surface car parks. | Y |
| Free Parking for NHS staff and other Key Workers | Revised | 21/05/20 | 01/06/20 | 13/07/20 - stopped | See Press Release | Parking Services | HPP | Ian Rickman | See Press Release - Free parking only for for NHS staff from 13/07/20. | Y |
| Autumn Bedding plants for 2020 Cancelled | Cancelled | 21/05/20 | 21/05/20 | n/a | See Details | Parks and Open Spaces | SS | CX | The cost of purchasing the autumn bedding, which would last for the winter season, would have been £9k plus additional £1k for fertiliser and compost. In addition it would take a team of four people several weeks to plant and tend the bedding until its established. This would mean redeploying workers currently assigned to grave digging. As it stands we are incurring additional costs for the hire of the social distancing vehicles (£10k for the first quarter). We have also had to purchase a second hand glass collection vehicle for £10k, as the one we have keeps breaking down due to the extra weight its having to carry. We are also employing extra drivers and loaders so that we can cope with the additional volumes and comply with social distancing guidance. I have discussed this decision with the Executive Leader and he is in agreement. | |

| Coronavirus - Covid 19 - Decisions made under Delegated Powers and effecting services relating to Covid-19 from 19 March 2020 - 14 September 2020 | Initial effect on Service/Work | Date of Decision (shading denotes Week Commencing) | Date Implemented (if applicable) | If Suspended - Date reinstated/reopened | Reason for Decision | Service/Department | Portfolio | Officer (decision maker) | Notes | Press Release (link) |
|---|--------------------------------|--|----------------------------------|---|--|------------------------|-----------|--------------------------|---|----------------------|
| Outdoor Markets reinstated | Reinstated | 26/05/20 | week commencing - 01/06/2020 | n/a | See Details | Environmental Health | HPP | Ian Rickman | Following the PM's announcement that outdoor markets can start trading from 01 June 2020, a decision has been taken to reinstate Fareham Market from that date (with social distancing arrangements in place). This decision needs to be recorded. Ian Rickman and his team will liaise with the Market management company to discuss plans and will be on site on Monday 01 June to give guidance and support on social distancing arrangements. | |
| Civic Offices to reopen to the public | reopen | 26/05/20 | 22/06/20 | n/a | Following Government announcement for non essential retail to reopen | Corporate Services | P&R | Lindsey Ansell | Civic Offices to reopen to the public by appointment only from the 22/06/20 | |
| Discretionary Business Grant Scheme | n/a | 02/06/20 | after call-in period | n/a | Link to Agenda | Finance | P&R | n/a | See Reason | |
| Bygone Fareham Event cancelled | Cancelled | 04/06/20 | | n/a | In line with Governments guidelines on large gatherings | Leisure and Community | L&C | Lindsey Ansell | Event cancelled for 2020 | |
| Community Funding Applications to recommence | n/a | 05/06/20 | 05/06/20 | n/a | See details | Leisure and Community | L&C | CX | The Chief Executive has agreed today that Community Funding Application and awards can recommence. Individual decisions will be made by the Executive Member for Leisure and Community up to the value of £5000. | |
| Interment of Cremated Remains to recommence | Reinstated | 05/06/20 | 13/07/20 | n/a | | Bereavement Services | P&R | Andy Wannell | | |
| Community Infrastructure Levy Charging Schedule Individual decision | n/a | 08/06/20 | after call-in period | n/a | Link to Agenda | Development Management | P&D | n/a | | |
| Skate Parks to reopen | reopen | 08/06/20 | 08/06/20 | n/a | See Press Release | Parks and Open Spaces | SS | Mark Bowler | | Y |
| Proceed with Daedalus Play area | n/a | 08/06/20 | 08/06/20 | n/a | See Details | Leisure and Community | L&C | Lindsey Ansell | Decision taken by the Chief Executive to proceed with the Daedalus Common Play Area installation. Funded by IFA2 | |
| Textile Bank Collections Reinstated (phased operation) | Reinstated | 10/06/20 | week commencing 10/06/20 | n/a | See Details | Street Cleansing | SS | Mark Bowler | The Salvation Army has started a phased operation to empty banks in Fareham. Emptied textile banks will remain closed to allow them to process the huge volumes they are experiencing. There is nowhere for the material to go because all charity shops remain closed. | |
| Compliant handling to restart | Reinstated | 11/06/20 | TBC | n/a | See Details | Corporate Services | P&R | Lindsey Ansell | Local Government Ombudsman to re-engage with Councils from the 29/06/20. | |
| Fareham Housing Disposals and Re-developments at 28 Queens Road and 15 & 17 Crossfell Walk | n/a | 11/06/20 | after call-in period | n/a | Link to Agenda | Housing | H | n/a | See Reason | |
| VJ Day Anniversary Celebrations | n/a | 17/06/20 | after call-in period | n/a | Link to Agenda | Leisure and Community | L&C | n/a | | |

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